

Bakersfield Pediatrics Job Posting- Medical Assistant & Medical Scribe

Responsibilities:

- Prepares patients for examination
- Takes medical histories and records vital signs
- Explains treatment procedures to patients and assists providers during examination
- Prepares and administers medications
- Cleans and sterilizes medical instruments
- Stocks exam rooms and disposes of contaminated supplies
- Collects and prepares laboratory specimens or performs basic laboratory tests on the premises
- Good communication skills a must
- Bilingual in Spanish is a distinct advantage
- Computer skills are a distinct advantage
- NextGen experience, preferred